Admissions, Records, Scheduling, & Student Aid
3-18-2014
Minutes


Members Absent: Stephen Browne, Robert A. Kubat, Henry J. Donahue

Guests: David Smith, Associate Dean for Undergraduate Advising & Executive Director of DUS

The meeting was called to order at 8:30AM. Minutes from the January 28th meeting were approved and are posted in ANGEL.

High School Dual Enrollment Report – Anne Rohrbach: the committee reviewed the final draft of the report and will submit it to the Senate for the April meeting. It was noted that the yield rate of students in the program who were offered admission to PSU was ~10% higher than in each of the two previous years.

Provisional Student Policy Revision – Anne Rohrbach: the committee reviewed the final draft of the report and will submit it to the Senate for the April meeting. With these revisions, provisional students are now referred to as degree-seeking provisional students. The revisions were made to be in compliance with Federal Title IV Student Aid funding so that practice aligns with policy.

Registration Holds: David Smith attended the meeting to receive feedback from ARSSA on the ‘Registration Holds’ report they plan to present to the Senate. This report is posted in ANGEL. The purpose of the report is to create more uniform practices and create policy that articulates how registration holds should be used. The thought is that holds should be used as a tool to engage students who do not respond to requests related to legitimate academic issues which must be resolved. Additional feedback on the report should be sent to David Smith.

David also answered questions related to the UPUA resolution on summer internships.

UPUA resolutions
o Online repositories of syllabi
§ ARSSA agreed that online sample syllabi containing course load information, grading practices, complete bulletin information and required textbooks should be made available to students. It also agreed that specifics such as daily reading assignments and exam dates need not be provided so that a new syllabus need not be uploaded every semester for every course.

o Paying for summer internships
§ Many summer internships are unpaid. If a student registers in the summer for a summer internship they must pay for the credit. If they were able to register for it in the fall semester after
completing the internship the extra credit would be ‘free’ if the students has already registered for 12 credits.
§ This could be a financial aid issue & a liability to the University & we could lose funding.
§ It also poses a problem w/ accredited programs.
§ David Smith explained differences between the summer internship program at U. of Michigan and PSU’s summer internships. At U. of Michigan, summer internships were not required as part of a program for 1st & 2nd year students. Students who did summer internships could pay for one credit in the fall semester to write a reflection for credit. If the student did not pay for the course, they were not considered registered for the course. For paid internships, the employer had to say that the student did not need to be registered for an internship. There are significant differences between these summer internships at U. of Michigan and those which are a required part of a program at PSU.
§ For a number of reasons, it is unlikely that PSU students will be allowed to pay for summer internships in the fall semester following the internship.

**Academic Drop Policy discussion:** the committee reviewed a draft of the report. ARSSA will consult with David Salvia for policy holes before submitting the report to Senate Council.

**Articulation Agreements:** Requested revisions to the COASTLINE & MCCLOSKEY articulation agreement were approved. OUE & the appropriate deans will be notified.

The meeting was adjourned at 11:00A.M. Next meeting 8:30AM April 29th in 112 Shields Bldg.

Respectfully submitted,
Martha W. Aynardi, Chair