PRESENT: John B. Asbury, Michael Bartolacci, Marilyn Blanco, Mark Brennan, David Christiansen, Kadi Corter, Michele Duffey, Jacqueline Edmondson, Julia Gibboney, Dennis L. Gingrich, Michel Haigh, Paula K. Hamaty, Harold Hayford, Sally A. Heffentreyer, James Jaap, Judy Ozment (Chair), Irene Petrick, Rosemarie Petrilla, Ljubisa Radovic, Jacqueline Reid-Walsh, Janet Schuhenberg, Margaret Slattery, David B. Stambler, Rodney Troester, Maria Truglio (Vice-Chair), Matthew Wilson

Absent: Raymonde Brown, Debora Cheney, Christina Grozinger, Jacqueline Reid-Walsh, Stephen Severino, Victoria Woods

Announcements
- Chair Ozment thanked Maggie Slattery for assisting with the General Education review on her behalf; thanked members of the committee for reviewing so many proposals over the year.

Revisions to the Guide for Curricular Procedures
- Addition of IUG Add Drop and Change sections is needed for Programs.
- Definition of Options must be clarified with the Senate Record.
- Course section – confirmed accuracy of various “effective dates” for add vs. change.
- Consultation section has been drafted using the informational report that was presented to the full Senate in 2013.
- Evidence of consultation will be required. The guide will emphasize that documentation of consultation is required and that a statement claiming that necessary parties were consulted is not sufficient.
- The definition of a “travel component” will be clarified to indicate that any overnight stay (or longer) off-campus constitutes a “travel component”.
- Section on 400-word description for courses still needs some additional work.

SCCA FAQs
- No update at this time as the FAQs will rely on the revisions to the Guide.

BA Requirements
- Senator Troester circulated revisions, which also appeared in the SCCA ANGEL group. The updates and changes were developed in collaboration with Carey Eckhardt (Lib Arts).

Credit Certificates
The main question discussed was the issue of curricular oversight for Penn State ‘Certificates,’ especially because there are a large number of various types of credit certificates listed in the Bulletin, which are not currently approved by SCCA or any other faculty-approved body.

Specific issues that arose:
- Certificates range from 5-47 credits; serve different purposes; majority of certificate are between 12-24 credits.
- Should certificates be reviewed? What defines a certificate? What differentiates a certificate from a minor for degree-seeking students?
• There exists no review process to drop or eliminate a certificate.
• A recommendation emerged to form a joint working group with Office of Undergraduate Education, ACU E, and SCCA to review certificates – define certificates, propose standards for certificate design, propose process for review existing certificates, and bring all certificates up to standards.

General Education Revisions
The General Education Task Force had forwarded a set of questions to Chair Ozment. The Committee considered how best to respond to the questions which concerned implementation of proposed revisions.
• Questions from the General Education Task Force cannot be answered definitively until we know what the curriculum will look like with the revisions. The Committee noted the difficulty in defining how changes could be implemented before the changes themselves had been solidified. Some specific issues that arose: SCCA needs to know what constitutes a “themes” (the establishment of ‘themes’ is currently one of the suggested changes to Gen Ed.)
• SCCA and/or the Senate should establish a temporary or permanent SCCA subcommittee to review the themes themselves before beginning to approve allocation of certain courses into these themes.
• The Curricular Review and Consultation System (CRCS) would need to be reprogrammed before any proposals could be submitted.
• A significant change to Gen Ed would require degree program changes to be submitted from every major at Penn State.
• A realistic timeline for implementation would be five years, given the current size of SCCA, size of the Gen Ed Subcommittee, curricular procedures, degree of automation, and meeting frequency.

Previous Meeting Minutes
• Approved minutes from the March 18, 2014 meeting with correction of CES to CSE.

CRIM 201
• Appears as an agenda item as it was received late but is needed for Summer program; motion to approve, seconded. Approved.

April 8, 2014 Senate Curriculum Report

Approved with the following exceptions:
• 42-06-023 Information Systems Management Minor - HOLD
• 42-06-076 IST 234 - RETURN TO DEPARTMENT

Meeting Adjourned at 11:25
Next meeting: September 9, 2014
102 Kern Graduate Building

Minutes submitted by
Julia S. Gibboney
University Curriculum Coordinator