PRESENT: Micheal Bartolacci, Marilyn Blanco, Mark Brennan, Raymonde Brown, Debora Cheney, David Christiansen, Kadi Corter, Michele Duffey, Jacqueline Edmondson, Julia Gibboney, Dennis L. Gingrich, Michel M. Haigh, Paula K. Hamaty, Harold Hayford, Sally A. Heffentreyer, Richard Herbold, James Jaap, Judy Ozment (Chair), Irene Petrick, Rosemarie Petrilla, Jacqueline Reid-Walsh, David Salvia, Janet Schulenberg, David B. Stambler, Rodney Troester, Maria Truglio (Vice-Chair), Matthew T. Wilson

Absent: John B. Asbury, Christina Grozinger, Stephen Severino, Ljubisa Radovic

Guest: Careen Yarnal

Announcements

• Chair Ozment welcomed new and returning committee members.

Engaged Scholarship Report – Careen Yarnal

• Careen Yarnal presented an overview of the Engaged Scholarship Initiative
• The Engaged Scholarship Committee is working with the General Education Task Force Committee to have engaged scholarship become a new University requirement
• Many courses already have engaged scholarship embedded in the course but are not identifiable
• Subcommittee formed to craft an answer as to how Engaged Scholarship can help Curricular Affairs; Subcommittee members - Maria Truglio, Mark Brennan, Dennis Gingrich

Revisions to the Guide for Curricular Procedures

• Chair Ozment requested volunteers to review/redesign the Guide
• Revisions will begin with suggestions from the FAQs when compiled
• Will discuss at a future meeting upon completion of the FAQs

SCCA FAQs

• Chair Ozment asked for volunteers for a subcommittee to craft/review previously received questions for Curricular Affairs FAQs
• Questions will then be used to revise the Guide to Curricular Procedures
• Chair Ozment and Michel Haigh will review FAQs

Minutes

• Approved minutes from the April 23, 2013 meeting.

August 20, 2013 Senate Curriculum Report

Approved with the following exceptions:

• 42-01-002 - Community, Environment, and Development - Return to Department
• 42-01-040 - Communication Sciences and Disorders - Return to Department
The committee discussed minors being renamed in accordance with the agreement to consolidate duplicate minors. It was decided that proposals submitted for a change of name must include evidence of consultation and a justification explaining: (1) why consolidation to a common minor curriculum was not feasible and (2) why the new name helps distinguish that minor from the minor bearing the original name.

**Additional Discussion Topic**

The committee discussed briefly the complications caused by adding a W to a course that serves as a prerequisite for other courses. While no mechanism is in place to automatically permit the W-version of a course to be counted in place of a non-W prerequisite, the committee agreed that the W-version of a course would always satisfy the prerequisite for any course that requires the non-W-version of that course. Therefore, the Senate office may include the W-version as an editorial change to any list of prerequisites without the need of a change proposal.

Meeting Adjourned at 10:55  
Next meeting: October 22, 2013  

Minutes submitted by  
Julia S. Gibboney