PRESENT:  John B. Asbury, Marilyn Blanco, Mark Brennan, Raymonde Brown, Debora Cheney, David Christiansen, Kadi Corter, Michele Duffey, Jacqueline Edmondson, Julia Gibboney, Dennis L. Gingrich, Paula K. Hamaty, Harold Hayford, James Jaap, Judy Ozment (Chair), Irene Petrick, Rosemarie Petrilla, Ljubisa Radovic, Jacqueline Reid-Walsh, David Salvia, Janet Schulenberg, David B. Stambler, Rodney Troester, Maria Truglio (Vice-Chair)

Absent:  Michael Bartolacci, Christina Grozinger, Michel M. Haigh, Sally A. Heffentreyer, Richard Herbold, Stephen Severino, Matthew T. Wilson

Announcements

- Chair Ozment announced that the Behrend justification for the minors from the August Senate Curriculum Report has been received, reviewed/posted and approved.

Umbrella Courses – Matthew Wilson  postponed until December meeting

Revisions to the Guide for Curricular Procedures

- Chair Ozment distributed the Table of Contents as a means to assigning review responsibilities
  - Section 1 A, B – Maria Truglio, Marilyn Blanco
  - Section 1 C, D – Michel Haigh
  - Section 1 E – Rod Troester
  - Section 1 F, G Section 2 B – Judy Ozment
  - Section 1 H, Section 2 A - Matthew Wilson
  - Section 1 I, Section 2 C – Harold Hayford

- Timeline for input is January 28, 2014 meeting

- Goal is to make the Guide more navigable – possible use of a content management system to revise the website

- Reformat Glossary into the FAQ section

- Graduate School Section Three – approved revisions recommended by E. Price without comments

SCCA FAQs

- Chair Ozment requested all representatives to review the document posted in ANGEL and complete the yellow highlighted sections by the next meeting on December 10 and send responses to Judy/Kadi

- FAQ curricular contact information will be reviewed annually at or before the August meeting. Representatives from each unit will be expected to confirm the accuracy of current information or to provide revisions to the senate office.

Previous Meeting Minutes
• Approved minutes from the September 10, 2013 meeting.

October 8, 2013 Senate Curriculum Report

Approved with the following exceptions:
• 42-02-023 – EDPHP 435 HOLD
• 42-02-025 - ADTED 457 HOLD
• 42-02-036 - MATH 010 Return to Proposers in University College

For the Good of the Order
Chair Ozment reminded the committee that the Engaged Scholarship Report is to be presented to SCCA and finalized at the December 10 SCCA meeting for transmission to the senate chair before the beginning of the year.

Meeting Adjourned at 10:00
Next meeting: December 10, 2013

Minutes submitted by
Julia S. Gibboney