PRESENT: John B. Asbury, Michael Bartolacci, Marilyn Blanco, Mark Brennan, Raymonde Brown, Debora Cheney, David Christiansen, Kadi Corter, Michele Duffey, Jacqueline Edmondson, Julia Gibboney, Dennis L. Gingrich, Michel Haigh, Paula K. Hamaty, Harold Hayford, James Jaap, Judy Ozment (Chair), Irene Petrick, Rosemarie Petrilla, Ljubisa Radovic, Jacqueline Reid-Walsh, David Salvia, Janet Schulenberg, David B. Stambler, Rodney Troester, Maria Truglio (Vice-Chair), Matthew Wilson

Absent: Christina Grozinger, Sally A. Heffentreyer, Richard Herbold, Stephen Severino

Announcements
- Chair Ozment thanked everyone for reviewing the proposals at this busy time of the semester.

Umbrella Courses – Matthew Wilson
- Non-issue; no discussion.

Revisions to the Guide for Curricular Procedures
- Chair Ozment reviewed the draft revisions prepared by Maria Truglio for Section A and B; consolidated B into A but need to identify what needs to be added.
- Need to add a section on establishing course abbreviations.
- Chair Ozment requested that those who have been assigned sections in the Guide - identify what stays, what needs to be revised, what can be removed.
- The Revisions to the Guide will appear again on the January agenda.

SCCA FAQs
- Chair Ozment has now received remainder of outstanding FAQs and will review for the January meeting.

Engaged Scholarship
- Reviewed draft document prepared by Maria Truglio, Dennis Gingrich, Mark Brennan; response is due to the Senate chair by December 20, 2013.
- Revisions to draft; use “Q” suffix on temporary and current permanent courses to identify courses with engaged scholarship; “Q” is unique character representing leadership and quality.
- Add statement about existing courses that already have engaged scholarship.
- Create standing subcommittee similar to the Writing subcommittee to review “Q” courses.
- Create an expedited review process.

Behrend P-6 – Bachelor of Science in Business, Liberal Arts and Science
- Drop of program approved.

Previous Meeting Minutes
- Approved minutes from the October 22, 2013 meeting with correction.
November 19, 2013 Senate Curriculum Report

Approved with the following exceptions:
- 42-03-004 – INART 126 RETURN TO DEPARTMENT
- 42-03-007 – GAME 220 HOLD
- 42-03-008 – GAME 434 HOLD
- 42-03-013 – EDUC 303 RETURN TO DEPARTMENT
- 42-03-021 – Environmental Systems Engineering RETURN TO DEPARTMENT
- 42-03-025 – MATSE 201 RETURN TO DEPARTMENT
- 42-03-026 – MATSE 202 RETURN TO DEPARTMENT
- 42-03-027 – MATSE 400 RETURN TO DEPARTMENT
- 42-03-028 – MATSE 402 RETURN TO DEPARTMENT

For the Good of the Order
Chair Ozment announced a revision to the Program Proposal form – signature line has been added for the Vice President for Commonwealth Campuses. Any proposal submitted from University College campuses and the five stand-alone campus colleges must have that signature.

Meeting Adjourned at 11:10
Next meeting: January 28, 2014
102 Kern Graduate Building

Minutes submitted by
Julia S. Gibboney
University Curriculum Coordinator