FACULTY AFFAIRS COMMITTEE MEETING
MINUTES
JANUARY 28, 2014

Members Present: John Bagby, Michael Bérubé, Kimberly Blockett, Blannie Bowen, Darlene Clark, Betty Harper, Krishna Jayakar, Kenneth Keiler, Ellen Knodt, Patricia Koch (Chair), Richard Kubina, Gretchen Kuldau, William Lasher, Angela Linse, Salvatore Marsico, Karyn McKinney, Margaret Meloy, Adam Muchmore, Brad Pinter (Vice Chair), Hampton Shirer, Stephen Snyder, Robin Veder


Meeting was called to order by Chair Koch at 8:30 am.

1. Chair's Report (8:30-9:00)
   a. Review and Approval of Minutes from 12/10/2013: Minutes accepted unanimously without correction.

   b. Report from January 27th Officers and Chairs Meeting: Chair Koch described several items of interest that were raised at the Officers and Chairs Meeting, including from Educational Equity and Campus Environment and Benefits committees. The former committee is addressing unit disparities in hiring practices and the latter committee is working on broadening the "dependents" category to include wards.

   c. Update on and discussion of general education subcommittee's retreat from Patricia Koch, Krishna Jayakar, & Betty Harper: The General Education Taskforce recently had an all-day retreat to continue work on redefining General Education. The committee has made progress on the idea of using exploration and themes as central aspects, although much is left to be determined. Krishna Jayakar emphasized that his Faculty subcommittee is broadly concerned with faculty recognition and compensation as well as course quality. Betty Harper described her Assessment subcommittee's emphasis on benchmarking best practices for evaluating the Taskforce's outcomes. Patricia Koch emphasized the Taskforce's commitment to facilitate regular dialogue with faculty throughout the process. To that end, there will be solicitations of feedback on draft documents, campus workshops, and visits from the Taskforce to Senate committee meetings; including with Faculty Affairs in March. The Taskforce timeline includes: presentation of a Forensic Report to Faculty Senate for the March 2014 meeting; presentation of a Legislative Report to Faculty Senate for the October 2014 meeting, and implementation with the incoming class in Summer/Fall of 2016.

2. Subcommittee Meetings (9:00-9:50): Continued work on the following tasks:

   a. Faculty Development (FacDev): Discussion of subcommittee charges on the issues of teaching workload policies (A4) and guidelines for unit status/naming changes (B1).

   b. Faculty Rights & Privacy Issues (FRPI): Discussion of subcommittee charge on Protection of Faculty during budgetary contractions (A3; HR 70, 23, & 76; P3 and 6).

   c. Promotion, Tenure, Absenses, & Leaves (PTAL): Discussion of subcommittee
charges to the issues of administrative communication & transparency: best practices for AD-14 (A1), promotion, tenure, & retention: gender & leave of absence issues (A5).

3. Break (9:50-10:05)

4. Full Committee Meeting (10:05-11:00): Reports from subcommittee and full committee discussion.

**FacDev**: Update and discussion on Guidelines for Unit Status/Naming Changes (B1). This document was last updated in 1987. The goal of the present revision is to involve the Senate much earlier in the consultation process. The committee made significant revisions, including defining the many, varied terms used to describe organizational groups. Discussion focused on the feasibility of realigning the unit definitions to improve consistency throughout the University. Chair Koch will confer with Faculty Senate Chair Yarnal to clarify the focus and scope of this report.

**FRPI**: Update will be given at the next meeting.

**PTAL**: Update and discussion of AD-14 (A1). The goal is to develop a set of best practices that would further transparency in the process. Discussion focused on the possibility of developing a feedback system for administrators under review, so that they could report to constituencies about their progress, goals, actions taken, etc. It was suggested that the administrator in charge of the review could take a prominent role in the communication process.

**Child Care Task Force Report**: Chair Koch noted that Dr. Erickson would like feedback from the Faculty Affairs committee regarding the recently released Child Care Task Force Report. We need to provide our response to the Faculty Senate by Friday, February 7th. Therefore, Chair Koch will solicit responses from committee members through our ANGEL website. She will also check with the Senate Office about any communication glitches that occur through ANGEL.

The meeting was adjourned at 11:00 am.

Respectfully submitted,
Brad Pinter