Meeting called to order at 08:30

Minutes of previous minutes approved

Announcements from Chair, Vice-Chair
  o Expect long meeting in April
  o Engaged scholarship report being revised and will be distributed for review
  o Discussion of plan for upcoming committee reports (see below)

Presentation of Sustainability Institute by Eric Foley
  o Unit-level planning
    ▪ Guidebook handout was discussed
    ▪ Steps for unit to do planning
  o Reinvention fund
    ▪ Pursues interdisciplinary and holistic solutions
  o Sustainability performance tracking
    ▪ STARS program: 1) Academics 2) Engagement, 3) Operations, 4) Planning and Administration
- Penn State ranks in second tier of four levels of this evaluation
  - Sustainability and community
  - Questions/Comments

➢ Updates from administrative liaisons
  - Physical plant and resources - Ford Stryker
    - List of upcoming projects: Pattee library, replace field hockey field at UP
  - Development and Alumni Relations - Dave Lieb - not able to attend
  - University Budget Office - Rachel Smith
    - Priority to minimize tuition increase
    - Challenges: healthcare costs and maintaining competitive salaries
    - Presentation of budget at Senate meeting today
  - Office of Planning and Institutional Assessment - Michael Dooris
    - Projects: Planning office has been reaching out to discuss planning with faculty and administrators around the University

➢ Space and Allocation report by Deb Howard
  - Space inventory - All buildings and size with assigned personnel
  - Space guideline categories, e.g., classrooms, offices, libraries, mail processing areas
  - Space allocations at UP and campuses
    - Classroom space: 4% UP and 11% at campuses
    - UP is 2nd to last in assignable space per FTE in Big Ten
    - Middle of the pack in assignable space per FTE enrollment
      - Michigan far exceeds rest of Big Ten
• Discussion of how faculty report their space utilization and impact
• Discussion of current and future space allocation including non-academic activities

➢ Review of mandated reports
  o University Budget report - For today’s Senate meeting
  o Space allocation and utilization - Web report at today’s Senate meeting
  o Construction - Presented last October
  o Development and Alumni relations report - Presented January

➢ Consider items for next year
  o Research space limitations at campuses
  o Inadequate space for freshman level classes - space versus instructors?

Meeting adjourned 10:18

Minutes submitted by
Roger Egolf, Committee Chair